

Denial Root-Cause Analysis Worksheet

Document denial patterns, determine the operational root cause and assign corrective actions.

Practice _____				Payer _____		
Denial Code / Reason _____				Review Date _____		
Claim / Account	DOS	Amount	Denial Category	Root Cause	Corrective Action	Owner

Root-Cause Summary

- ☐ Registration / demographic issue
- ☐ Eligibility / coverage issue
- ☐ Authorization / referral issue
- ☐ Coding / modifier issue
- ☐ Documentation / medical necessity issue
- ☐ Provider enrollment issue
- ☐ Timely filing / claim submission issue
- ☐ Payer processing / contract issue

■ Other

Administrative resource only. Requirements vary by payer, program, state, specialty and organization. Verify current requirements with the applicable official source before submission. This resource is not legal, tax or clinical advice.